

Town of Lyme
Select Board Meeting
Minutes for April 24th, 2014
Approved: May 1st, 2014

The following were present for part or all of the meeting: Charles J. Smith (Chair), Susan J. MacKenzie (member), Patricia G. Jenks (member) and Dina Cutting (Administrative Assistant).
Community members: Stephen Rich, Wayne Tullar, Peter Tausanovitch.

1. Chair Smith called the Select Board meeting to order at 8:00AM.
2. Stephen Rich explained the past water problem at his home on River Road. The water coming from another landowner's property created a road hazard. The Road Agent needed to do some ditching and made a substantial ditch across Mr. Rich's driveway. Rich is asking the Select Board if this can be repaired to the condition it was in prior to the ditch the road crew put in. The Board discussed the options for a long term fix to the water problem. The landowner and Mr. Rich need to work on a solution to keep the run off from damaging the road in the future. The Select Board will ask Road Agent Stearns to repair the section of Rich's driveway damaged as the result of the Town repairing the water run-off issue.
3. At 8:15AM Smith moved to enter non-public session under authority of RSA 91-A: 3 II(c) "matters which, if discussed in public, would likely affect adversely the reputation of any person". Seconded by Jenks and voted unanimously by a roll call vote. Present for the non-public session was Smith, MacKenzie, Jenks, Cutting & Tullar.
At 8:22 AM the board returned to public session having granted an abatement for interest and fees.
At 8:22AM Smith moved to enter non-public session under authority of RSA 91-A: 3 II(c) "matters which, if discussed in public, would likely affect adversely the reputation of any person". Seconded by Jenks and voted unanimously by a roll call vote. Present for the non-public session was, Smith, MacKenzie, Jenks, Cutting & Tausanovitch.
4. At 9:01 AM the board returned to public session having voted to seal these minutes with a motion from Smith. Seconded by Jenks and voted unanimously in favor.
5. At 9:01AM Smith moved to enter non-public session under authority of RSA 91-A: 3 II(c) "matters which, if discussed in public, would likely affect adversely the reputation of any person". Seconded by Jenks and voted unanimously by a roll call vote. Present for the non-public session was, Smith, MacKenzie, Jenks, & Cutting.
The board reviewed candidates for the Emergency Management Director, Chase Beach Supervisor and Pond Program Coordinator. Cutting will set up a time for each candidate to meet the Select Board.
At 9:18 the board returned to public session.
6. Jenks moved to approve the minutes of April 17th, 2014. Seconded by Smith. Voted unanimously in favor.
7. Matters arising:
 - Clarification on increased culvert size and what is required was reviewed. (Zoning Administrator) Robbins will be asked to supply a written explanation to the Board and Highway Department. Robbins suggested the Highway Department get certified in culvert installation re: DES requirements. The Board encouraged this idea.
 - Still waiting for information concerning the roller. Cutting will contact Nortrax again.
 - Cutting reported her findings on a question presented concerning the town maintenance (or lack of) Pushee Falls Lane- This road was voted abandoned in 1959 at the March Town Meeting. Derby Lane, also inquired about is a Class V

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road for 0.13 of a mile- then it turns to Class VI road for .50 of a mile. According to a Town Meeting article in 1942 the town voted to keep this small section of the road “open and made passable”. Patty will let the taxpayer making the inquiries know the findings.

- Jenks reported that upon the specific request of William Pushee with a home on Pinnacle Hill Road, Road Agent Stearns and she met there to look at the accessory driveway he has been concerned about. Stearns and Pushee had come to an agreement concerning how best to deal with the problem and Stearns will facilitate a temporary fix to this access. Mr. Pushee has been alerted to the fact that this is not an approved driveway access according to Lyme Zoning and he will need to apply for a driveway permit to keep it maintained as such.
8. Public Comment: None
 9. Manifests in the amount of \$1,296.58 (Overseer of Public Welfare) \$18,936.50 were approved and signed.
 10. Veteran Credit for Norman Wakely was approved.
 11. Report of Wood cuts were signed for:
 - Waterbury, Jonathan-Map 415 Lot 27-Smith Mt. Road-\$1,528.85
 - Molin, Alton- Map 414 Lot 16- Smith Mt Road -\$1,095.90
 12. The Select Board will be scheduling barn easement site visits on the following date or dates depending on the property owner’s schedules: May 6th, 7th or 14th. Assessing Clerk Kibbie will schedule these appointments keeping them all in one day if possible. These site visits are for the purpose of renewal easements.
 13. Electronic Day will be June 21, 2014 from 9:00AM to 12:00noon at the Transfer Station. Matt Thebodo will have 2-3 workers available to help direct traffic and assist community members. This company works through NRRRA and the community people must pay the company directly for the electronic disposal charges. People may not use Lyme bags or cards.
 14. Green up day is May 3rd, 2014. Wondering if blue bags are coming? MacKenzie will check with the Conservation Commission.
 15. The board reviewed the draft letter concerning 79-F Taxation of Farm Structures and Land Under Farm Structures. Jenks moved to approve this letter. MacKenzie seconded and it was voted unanimously in favor. The letter and application will be posted on the web and on List serve.
 16. Committee & Commission reports:
 - Energy Committee: Discussed the school building project. Scott Nichols is working with School Board member Scott May regarding energy related issues with the project. The battery size in the school blinking lights is being addressed. The batteries appear to be too small. Highway garage is still showing some condensation in the North West corner of the building. The Energy Committee continues to keep monitoring this. *Solarize Lyme* is looking to put something on the common to track the amount of residents taking part in this project. (Similar to a United Way tracking “thermometer”) The Board supports the Energy Committee doing something to show the accomplishments of this project as it moves along.
 - Heritage Commission: Interested in making sure the web page is kept up to date and is accurate. Working on the history of barns and the summary report of the assessment of the houses in town that are over 50 years old.

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- River Committee: DES is working with the River Committee to assist in addressing problem areas along the river banks. They will assist the town in gathering information and preparing for DES requirements. DES representatives will be coming to a pre-permit meeting to assist in permit planning. Jim Kennedy will be helping with this project also. Some concerns were expressed that permits along the river were not copied to the River Committee. MacKenzie will follow up.
 - Roads Committee: MacKenzie and Stearns drove the bus route to consider the prioritization of the route for the 10 year plan. They also discussed the advantages of focusing on drainage and assessing roads after drainage has been improved. This may give the committee a better idea of which roads should come first.
17. The contract for Lyme Lawncare LLC was signed.
18. The Board reviewed the Capital Reserve fund projection sheets. The board needs up to date costs for replacement vehicles, equipment rental costs and more detailed information on grader and vehicle replacements etc. The Board would like to talk with all department heads concerning vehicle projections and replacement. Cutting will send out a memo to invite department heads, Highway, Fire and Police to schedule a time on June 5th, 12th, 19th or 26th to meet with the board and do some planning. Request the department heads come with current vehicle replacement figures.
19. There being no further business 11:03AM Jenks moved to adjourn. Seconded by MacKenzie. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting